

BOARD ACTION ITEM

ITEM NUMBER

BA2025-31

MEETING DATE

April 21, 2025

ITEM TITLE

Drug and Alcohol Testing & Physical Exams

BACKGROUND

Trinity Metro along with the U.S. Department of Transportation (DOT) requires physical examinations and drug/alcohol testing for all new employees, employees returning to work after an illness or injury, DOT medical recertifications, random drug/alcohol testing, post-accidents, and reasonable suspicions.

On January 8, 2025, Trinity Metro released an RFP and received eight responses. Concentra's proposal was found to be the most responsive and responsible for Trinity Metro.

PROCUREMENT

Trinity Metro's Procurement Department has followed procurement policy with the Request for Proposal and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

FINANCING

Funds are available in Trinity Metro's FY2025 Operating Budget. Funds for future contract years will be considered in the respective proposed budgets.

RECOMMENDATION

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to execute a five (5) year contract with Concentra for Physical Examinations and Drug/Alcohol testing for an estimated amount of \$832,040.

STAFF DISPOSITION

EXECUTIVE LEAD*

Kelli Shields

DATE

04/03/25

DISPOSITION OF BOARD OF DIRECTORS



SECRETARY APPROVAL